



Notice

City Commission Regular Meeting

7:00 pm

Monday, October 6, 2014

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 10-02-04

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, CMC, City Clerk

(231) 922-4480

Email: tcclerk@traversecitymi.gov

Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the September 15, 2014, Regular Meeting and September 22, 2014 Study Session. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)

- b. Consideration of appointing Assistant City Manager Penny Hill as the Official Delegate to cast votes on behalf of the City at the Michigan Municipal League Annual Convention. (Approval recommended) (Jered Ottenwess)
- c. Consideration of authorizing a purchase order for winter sand for City operational use. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- d. Consideration of authorizing an amendment to the public parking lease for 305 West Front Street (Lot S), to increase the rent paid to the property owner, as recommended by the Downtown Development Authority Board of Directors. (Approval recommended) (Jered Ottenwess, Rob Bacigalupi) (5 affirmative votes required)
- e. Consideration of authorizing a construction contract for the 2014 Opera House Dressing Room Project, with the costs of the project, less \$10,000, to be paid for by funds from the City Opera House Heritage Association. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- f. Consideration of authorizing a service order for the Fire Station #2 Emergency Electrical Repair Project. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- g. Consideration of authorizing a contract for urban design services for the street improvements to West Front Street between Division Street and Hall Street, with the costs to be reimbursed by the Michigan Roads and Reserve Fund Program. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- h. Consideration of a request from Falconer Holdings, LLC for an encroachment at 144 Hall Street, for two awnings that will encroach 18 inches by 16 feet on the north side of the existing building. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)

- i. Consideration of authorizing a purchase order for two alum rapid mixing units for the Water Treatment Plant. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of entering into closed session regarding an attorney-client privileged communication associated with the Brown Bridge Dam litigation, with possible action following the closed session. (Jered Ottenwess, Lauren Tribble-Laucht) (5 affirmative votes required to enter into closed session)

4. New Business

- a. Consideration of authorizing power and space agreements with Traverse City Light and Power for it to place equipment and use electrical power to operate a wireless internet system in downtown Traverse City at certain City-owned buildings. (Jered Ottenwess) (5 affirmative votes required)
- b. Consideration of authorizing a contract for 2014 Phase Two Paving and Resurfacing Projects and authorizing related agreements for reimbursement for portions of this project which specifically benefit certain property owners, with the projects to commence in the Spring of 2015. (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)

5. Appointments

- a. Consideration of appointing a City Commission representative to serve on the Grand Traverse County Criminal Justice Coordinating Committee. (Jered Ottenwess, Benjamin Marentette)
- b. Consideration of appointing an ad hoc interview committee to make a recommendation regarding appointments to the Brown Bridge Advisory Committee. (Jered Ottenwess, Benjamin Marentette)
- c. Consideration of reappointment of Commissioner Howe as the City Commission representative on the Brown Bridge Advisory Committee. (Jered Ottenwess, Benjamin Marentette)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Reports from members of the Commission serving on boards.
 - 2. Minutes of the Act 345 Retirement System meeting of July30, 2014.
 - 3. Minutes of the Historic Districts Commission meeting of August 28, 2014.

- e. Reports and correspondence from non-City officials.
 - 1. Fractile emergency response report from North Flight for August 2014.
 - 2. Monthly operations report for the wastewater treatment plant from CH2M Hill for August 2014 – revised.
 - 3. Annual client report from the City’s wastewater treatment plant operator for 2013-2014.
 - 4. Minutes of the Traverse Area District Library Board meeting of August 21, 2014.

7. Public Comment

- a. Reserved.
 - 1. Reserved public comment: Paul A. Soma, Traverse City Area Public Schools, regarding an "informational presentation regarding Traverse City Area Public Schools non-homestead operating millage proposal.”
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment